

**TOWN OF NEWELL  
COMMISSIONER MEETING  
NOVEMBER 14, 2016  
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the City Office Building. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Humble, Commissioner Howie, Commissioner Youngberg, Finance Officer Parrow, Finance Clerk Heisler, were all present.

**Adopt the Agenda:** Motion by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Humble to adopt the 14 November, 2016 agenda with the change of #19 to be the Deadwood Historical Society and #20 to Adjourn Meeting. All in favor, motion carried.

**Approve Minutes:** Motion by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Howie to approve the minutes of the October 10, 2016 Commissioners meeting. All in favor, motion carried.

**Approving Bills:** Motion by Commissioner Humble, 2<sup>nd</sup> by Adams, to adopt the October bills, all in favor. motion carried.

**OCTOBER PAYROLL: FINANCE OFFICE \$2,029.08; GOV'T BLDGS \$983.26; STREET DEPT \$1421.10; SNOW REMOVAL \$815.69; PEST/WEED CONTROL \$81.55; LANDFILL \$489.35; CEMETERY \$81.55.; PARKS DEPT 734.53; LIBRARY \$1213.96; MUSEUM \$370.28; BAR/LQ STORE \$9926.04; WATER DEPT \$3313.80; SEWER DEPT \$2172.00; TOTAL PAYROLL \$23632.19**  
**CLAIMS:** AVERA HEALTH PLAN \$4825.24; 212-79 \$348.51 SERVICES; AMBER HANSON \$29.81 WATER REFUND; ARLENE SUNDSTROM \$72.00 SERVICES; BAKER & TAYLOR \$242.01; BELLE FOURCHE IRRIGATION \$1650.00 \$1650.00 GOODS; BHP \$4250.72; BH WEEKLY \$560.48 SERVICES; BUTTE CO SHERIFF \$4,093.74 SERVICES; BOOM CONCRETE \$81.50 GOODS; CASH-WA DISTRIBUTING \$1310.18 GOODS; CITY OF NEWELL \$642.79 SERVICES; COCA COLA \$748.50 GOODS; DAKOTA BUSINESS CENTER \$ 268.36 COPIER CONTRACT; DEMCO \$200.35 GOODS; DENNIS & ILONA MYRIS \$75.00 SERVICES; DRUG SCREENING SERVICES \$180.00 SERVICES; EAGLE SALES \$4393.67 GOODS; ECOLAB PEST ELIMINATION \$77.63 SERVICES; FASTENAL \$91.65 GOODS; FREDRICKSON LAW OFFICES \$54.00 SERVICES; FIRST NATIONAL BANK VISA \$1161.32; SERVICES; FISHER BEVERAGE \$1437.90 GOODS; FRANK MILLER \$22.19 WATER REFUND; GENES LOCK SHOP \$128.94 GOODS; HAWKINS \$552.42; HD SUPPLY WATER WORKS \$1442.08 SUPPLIES; HOWDYS \$430.25 GOODS; HOMESTEAD MAINTENANCE \$1209.22 SERVICES; JENNER EQUIPMENT \$2825.67 GOODS & SERVICES; JOE DIRT SEPTIC \$150.00 SERVICES; JOHNSON BROS WESTERN \$3932.43; GOODS; JACK JOHNSON \$8506.15 GOODS & SERVICES; KNIGHT SECURITY \$330.00 SERVICES; KDSJ 98 AM \$150.00 SERVICES; LOOK UP STORAGE \$40.00 RENT; MARC \$4758.84 GOODS; MIKE KEOLKER \$162.40 TRAVEL EXP.; MID CONTINENT \$307.50 SERVICES; MILES DARLENE \$75.00 WATER REFUND; NEWELL SERVICE CENTER \$301.29 SERVICES; NORTHWEST PIPE FITTINGS \$30.48 GOODS; PARTYRITE \$96.51 GOODS; PETTY CASH \$74.39 GOODS; PEPSI \$66.90 GOODS; POSTMASTER \$136.00 GOODS; QUILL \$855.70 GOODS; RDO EEEQUIPMENT \$446.91 GOODS; REFUSE SOLUTIONS \$4120.39 SERVICES; REPUBLIC \$5056.86 GOODS; RUNNINGS \$724.49 GOODS; SAND CREEK PRINTING \$604.34 GOOD; SD ASSOCIATION OF CODE ENFORCEMENTS \$40.00 SERVICES; SD BUILDING OFFICIALS ASSOCIATION \$50.00 SERVICES; SD GOVERNMENT FINANCE OFFICERS \$40.00 SERVICES; SD HUMAN RESOURCE ASSOCIATIONS \$25.00 SERVICES; SD MUNIPAL LEAGUE \$792.71 SERVICES; SD STREET MAINTENANCE ASSOCIATION \$35.00 SERVICES; SERVALL UNIFORM \$522.40 GOODS; SD RETIREMENT \$2078.24 SERVICE; SD ONE CALL \$17.85 SERVICES; STOP N SHOP \$135.17; SDML WORK COMP \$8446.00 SERVICES; SABRINA HARMON \$30.00 SERVICES; TASTE OF HOME \$29.98 GOODS; TEAM LABORATORY'S CHEMICAL \$1476.50 GOODS; THE VIDEO PRO \$75.00 WATER REFUND; US POSTAL SERVICE \$36.00 SERVICE; VERIZON WIRELESS \$228.61 SERVICE; WRCTC \$859.18; SERVICES; **GRAND TOTAL: \$ 79600.35**

**Committee Reports:** **Finance Office:** Finance Officer Parrow- **Sheriff's Office:** Sheriff Lamphere- **Liquor Store:** -Katrina Wetz - **Museum:** Museum Curator Velder - Linda Velder - **Library:** Librarian Heather Kari- **W.I.T:** Written Report Director Sabrina Harmon- **Fire Department:** Fire Chief Verl Tift **Building Inspector/Ordinance Officer:** John Perry- **Public Works:** Foreman Parker - **Ambulance:** No Report: Motion by Commissioner Howie, 2<sup>nd</sup> by Commissioner Humble, to approve the committee reports. All in favor, motion carried.

**Citizen's Comments and Concerns:** Were heard and appreciated

**Commissioner's Comments and Concerns:** Were heard and appreciated

**Mail box permit for Kevin Deschamps 421 Elmira Ave box to be placed on 5<sup>th</sup> Street:** Motion made by Commissioner Adams to table Mail box permit for Kevin Deschamps on 421 Elmira Ave to next meeting to get approval from land owner on 5<sup>th</sup> street, 2<sup>nd</sup> by Commissioner Youngberg, all in favor, Opposed by Commissioner Humble, Motion carried.

**Motion to accept Charlotte Hindman resignation letter:** Motion by Commissioner Howie to accept resignation letter of Charlotte Hindman, 2<sup>nd</sup> by Commissioner Youngberg, all in favor, motion carried.

**Motion to accept Debbie Flagel resignation letter:** Motion by Commissioner Howie to accept resignation letter of Debbie Flagel, 2<sup>nd</sup> by Youngberg, all in favor, motion carried.

**Motion to Hire Lynette McClure for part-time bartender at \$8.55:** Motion to hire Lynette McClure for part-time bartender at \$8.55 by Commissioner Humble, 2<sup>nd</sup> by Commissioner Youngberg. All in favor, motion carried.

**Motion to Hire Kathy Wood for part-time bartender at \$8.55:** Motion to hire Kathy Wood for part-time bartender at \$8.55 by Commissioner Humble, 2<sup>nd</sup> by Commissioner Howie. All in favor, motion carried.

**Motion to Hire Candace Swenby for part-time bartender at \$8.55:** Motion to table the hiring of Candace Swenby until drug testing and background check are done, by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Humble. All in favor, motion carried.

**Motion to hire Lance McTaggart for part-time Custodian at \$10.91:** Motion by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Howie, to hire Lance McTaggart for part-time Custodian at \$10.91. All in favor, motion carried.

**Bar Manager Position:** Motion to hire Katrina Wetz as Bar Manager at \$14.00 an hour until the 1 January of 2017 by Commissioner Adams, 2<sup>nd</sup> by Commissioner Humble. All in favor, motion carried.

**Advertising bids for restricted use landfill grounds:** Town of Newell will advertise for bids on restricted use landfill grounds from January 1<sup>st</sup>, 2017 to December 31<sup>st</sup> 2017.

**Christmas party December 17<sup>th</sup> 2016 for Employees given by Commissioners & Mayor:** Jennifer, Judy & Katrina will plan Christmas party to be held at Town of Newell City Hall, for Town of Newell Employees on December 17<sup>th</sup>, 2016.

**Deadwood Historical Society:** Deadwood Historical Society returned check to Finance Officer Parrow, will void the Check and keep paperwork for auditor for any questions that might come up for next audit year.

**Adjourn Meeting:** Motion by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to adjourn the November 14, 2016 Commissioners Meeting at 19:06 PM, all in favor, motion carried.

**NEXT REGULAR MEETING WILL BE ON MONDAY 12 December 2016 AT 18:00 @ 101 E 3<sup>RD</sup> STREET**

Published 23 November ,2016

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Judy Heisler, Finance Clerk

Published once at the total approximate cost of \$\_\_\_\_\_

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M.R. Keolker Mayor