

**TOWN OF NEWELL  
REGULAR COMMISSIONERS MEETING  
MARCH 20, 2023 5:00 PM  
101 EAST 3<sup>RD</sup> STREET  
TOWN OF NEWELL OFFICE BUILDING  
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 5:00 pm at the Town Office Building. The meeting was called to order by Mayor Wetz followed by the Pledge of Allegiance. Roll call taken: Commissioner Adams here, Commissioner Olson here, Commissioner Tennis here, Commissioner Youngberg here, and Mayor Wetz here. Also in attendance were Finance Officer Smith and Finance Clerk Wetz.

**Adopt the Agenda:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to approve the Agenda for March 20th, 2023. All in favor, motion carried.

**Approve Minutes:** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Youngberg to approve the February 20th, 2023 minutes. All in favor, motion carried.

**Approve Bills & Payroll:** Motion made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Olson to approve the bills & payroll. All in favor, motion carried.

**PAYROLL:** Finance \$2950.15, Government Buildings \$995.76, Highways & Streets \$1296.02, Snow Removal \$738.44, Pest & Weed Control \$73.85, Sewer \$2090.92, Landfill \$514.27, Water \$3185.80, Cemeteries \$378.87, Parks Dept. \$1030.59, Library \$1109.40, Museum \$0.00, Liquor \$8562.18 **TOTAL** \$22,926.25

**CLAIMS:** 212-79 \$517.03 GOODS; AVERA \$4209.42 SERVICE; BJS COUNTRY STORE \$490.53 GOODS; BANYON DATA SERVICES \$2075.00 SERVICE; BARNES, BARNEY \$623.35 GOODS; BENNETT MAIN GUBBARD AND WILL \$100.25 SERVICE; BLACK HILLS ENERGY \$4964.21 SERVICE; BLACK HILLS PURE \$15.97 GOODS; BROSZ ENGINEERING \$34,777.50 SERVICE; BUTTE COUNTY REGISTER OF DEEDS \$120.00 SERVICE; BUTTE COUNTY SHERIFF \$4260.41 SERVICE; CASH-WA \$1183.41 GOODS; CITY OF NEWELL \$ 530.71 GOODS; COCA COLA \$370.00 GOODS; COMPANION CORP. \$1302.00 GOODS; COMPANION LIFE \$125.00 SERVICE; CORE AND MAIN \$67.04 GOODS; DOLL CASTLE NEWS \$29.95 GOODS; DOUBLE STAR COMPUTING \$1150.20 GOODS; EAGLE SALES OF THE BH \$4972.55 GOODS; ECOLAB \$48.30 SERVICE; EFTPS \$2366.28 SERVICE; ENNING PROPANE \$2296.00 GOODS; FNB \$1981.27 SERVICE; FNB (FIN) \$704.33 GOODS; FNB (LIB) \$197.68 GOODS; FISHER BEVERAGE \$2804.25 GOODS; INDEPENDENT AUDIT SERVICES \$3375.00 SERVICE; JOHNSON BROS \$6481.92 GOODS; KLINGHAGEN, JASON \$75.00 DEPOSIT RETURN; KNIGHT SECURITY \$470.00 SERVICE; LANDPHERE, GLORIA \$946.50 SERVICE; MARCO \$579.19 SERVICE; MCLEODS PRINTING \$148.29 GOODS; NEWELL HARDWARE \$109.93 GOODS; NEWELL SERVICE CENTER \$640.65 SERVICE; NEWMART \$297.90 GOODS; OVERDRIVE \$600.00 GOODS; POSTMASTER \$192.00 GOODS; POWERPLAN \$468.68 GOODS; QUILL \$241.33 GOODS; RSI \$5441.86 SERVICE; REPUBLIC \$2180.95 GOODS; RUSHMORE \$ OFFICE & TEACHERS \$47.00 GOODS; SD FEDERAL PROPERTY AGENCY \$172.13 GOODS; SD MUNICIPAL LEAGUE \$96.00 SERVICE; SD RETIREMENT \$1928.78 SERVICE; SD STSTE TREASURER \$225.00 SERVICE; S & S ROADRUNNER \$967.98 GOODS; SERVALL \$623.49 GOODS; SOUTHERN GLAZERS \$1445.64 GOODS; TIFFT, VERL \$57.46 GOODS; VERIZON \$346.47 GOODS; VOSS \$74.14 GOODS; WRCTC \$1015.42 SERVICE; TOTAL \$102,443.94

**Discuss and/or motion on building permit for 601 East 6<sup>th</sup> St.:** Motion by made by Youngberg, 2<sup>nd</sup> by Olson to approve conditional use building permit for the period of 1 year for 601 East 6<sup>th</sup> St. All in favor, motion carried.

**Discuss and/or motion on building permit for Lot 5, Block 61:** Motion made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Olson to approve the building permit for Lot 5, Block 61. All in favor, motion carried.

**Discuss and/or motion on building permit for 120 Harvard Ave:** Motion made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Olson to approve the building permit for 120 Harvard. All in favor, motion carried.

**Discuss and/or motion on building permit for Block 43, Lot 23-27:** Discussion was had on approval for one or possibly two mobile homes on property. City requested that owners replat and put in individual sewer & water systems to each residence. Commissioner Youngberg motioned to table this item until the next meeting, 2<sup>nd</sup> by Commissioner Tennis. All in favor, motion carried.

**Motion and/or discuss sidewalk/drainage issues at grocery store:** Discussion on drainage issues at the grocery store were addressed. Public Works will work on drainage in alley once weather permits. The City is currently working on replacing handicap corners which need to be done before individual sidewalk replacement.

**Discuss and/or motion on second reading of Ordinance 01-2023, a Supplemental Appropriations Ordinance:**

Motion was made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Adams to approve the 2nd reading of Ordinance 01-2023, Supplemental Appropriations Ordinance. Roll call as follows: Commissioner Adams Aye, Commissioner Olson Aye, Commissioner Tennis Aye, Commissioner Youngberg Aye, Mayor Wetz Aye, Motion carried.

Ordinance 01-2023 is attached a made a part of these minutes.

**Discuss and/or motion on Utility Service Co. (SUEZ) contract for water tower repairs & disinfection:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to approve the contract with Utility Service Co. (SUEZ) for water tower repairs and disinfection. All in favor, motion carried.

**Discuss and/or motion on Utility Service Co. (SUEZ) contract for water tower inspections:** Motion made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to approve the Contract with Utility Service Co. (SUEZ) for water tower inspections. All in favor, motion carried.

**Discuss and/or motion on buying fittings and pipe for water, sewer and irrigation:** Motion made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to approve the purchase of sewer pipe, misc. plumbing fixtures and pipe fittings at a price to be negotiated. All in favor, motion carried.

**Discuss and/or motion on buying 12 barstools for \$195.00 each:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to approve the purchase of 12 barstools for the price of \$195.00 each. All in favor, motion carried.

**Discuss and/or motion on demolish of 102 Fisk Ave:** Discussion was had on finding other less expensive options to clean up the property. Motion was made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to table the matter until next month. All in favor, motion carried

**Discuss and/or motion on changing insurance agencies for Western Surety Company Bond on Finance and Commissioners from HUB International to VIP Agency Insurance Agency:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to approve changing insurance agencies for Western Surety Company Bonds from HUB International to VIP agency. All in favor, motion carried.

**Citizen's Comments & Concerns:** none were heard

**Committee/ Dept Head reports:**

- A. Finance- Finance Officer Smith gave a progress report with regards to Gloria Landphere and her hours left. The Commissioners agreed to allow her 30 more hours.
- B. Sherriff's Dept.- written report
- C. Liquor Store- Bar Manger Barnes & written report
- D. Library- written report
- E. Museum-none
- F. Fire Dept.- none
- G. Public Works- City Foreman Parker discussed some fencing available to purchase. He agreed to compare some prices and report back the findings.
- H. Ambulance- written report

**Motion to go into executive session to discuss personnel:** Motion was made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Tennis to go into executive session at 6:42 pm. Return to open session at 7:34pm.

**Code Enforcement:** Commissioner Olson agreed to spent 10 hours a month dealing with code enforcement.

**Commissioner concerns/comments:** The animal ordinance was questioned about number of animals allowed and will be reviewed at the next meeting. Water and sewer requirements for home owners needs to reviewed and addressed.

Motion was made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to adjourn the meeting at 8:06 pm.

**Next Regular Commissioners Meeting April 10th, 2022, 5:00 pm.**

**Published March , 2023**

Published once at the total approximate cost of \$\_\_\_\_\_

**ORDINANCE 01-2023**  
**SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

E 604-4325-4 Sewer	Sewer Improvement 2023	\$709,000.00
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Total Appropriations Sewer Fund	\$709,000.00
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BE IT ORDAINED by the City of Newell, Butte County, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

602 Water Fund	Water
E 602-4330-4 Water Improvement 2023	<u>\$1,142,000.00</u>

Total Appropriations Water Fund

Source of Funding	<u>\$1,142,000.00</u>	
R 602-0603-33499	State Revenue	\$992,000.00
R 602-0608-39100	Transfer from General Fund	\$150,000.00
		<u>\$1,142,000.00</u>

604 Sewer Fund	<u>Sewer</u>
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Source of Funding		
R 604-0603-33499	Other State Revenue	\$603,000.00
R 604-0608-39100	Transfer from General Fund ARPA	\$106,000.00
		<u>\$709,000.00</u>

  
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Sheila Smith Finance Officer

  
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Kenneth Wetz, Mayor

First Reading:	02/20/2023
Second Reading:	03/20/2023

Published:
Published:

March 3, 2023



