

**TOWN OF NEWELL**  
**REGULAR COMMISSIONERS MEETING**  
**MAY 8<sup>th</sup>, 2023 5:00 PM**  
**101 EAST 3<sup>RD</sup> STREET**  
**TOWN OF NEWELL OFFICE BUILDING**  
**UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 5:00 pm at the Town Office Building. The meeting was called to order by Mayor Wetz followed by the Pledge of Allegiance. Roll call taken: Commissioner Adams here, Commissioner Olson here, Commissioner Tennis here, Commissioner Youngberg here, and Mayor Wetz here. Also in attendance were Finance Officer Smith and Finance Clerk Wetz.

**Adopt the Agenda:** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to approve the Agenda for April 8th, 2023. All in favor, motion carried.

**Approve Minutes:** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to approve the April 17, 2023 Special Commissioners Meeting minutes. All in favor, motion carried.

**Approve change of meeting date to June 14, 2023:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to approve changing the June Commissioners meeting to June 14, 2023. All in favor, motion carried.

**Approve Bills & Payroll:** Motion made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to approve the bills & payroll. All in favor, motion carried.

**PAYROLL:** Finance \$3093.87, Government Buildings \$1328.28, Highways & Streets \$3667.23, Snow Removal \$890.51, Pest & Weed Control \$89.05, Sewer \$2783.17, Landfill \$648.08, Water \$4127.36, Cemeteries \$576.67, Parks Dept. \$1386.55, Library \$1692.49, Museum \$0.00, Liquor \$12597.29 **TOTAL** \$32880.55

**CLAIMS:** 212-79 \$346.38 GOODS; ACH FILE FEE \$6.00 SERVICE; ACH TRANSFER FEE \$18.00 SERVICE; AVERA HEALTH \$4209.42 SERVICE; BARNES, BARNEY \$457.10 GOODS; BLACK HILLS ENERGY \$3638.61 SERVICE; BJS COUNTRY STORE \$209.38 GOODS; BLACK HILLS.COM \$145.50 SERVICE; BOOM CONCRETE \$240.00 GOODS; BUTTE COUNTY AMBULANCE \$21,111.11 SERVICE; BUTE COUNTY REGISTER \$30.00 GOODS; CASH-WA \$1948.88 GOODS; CITY OF NEWELL \$634.57 GOODS; CODE ENFORCEMENT \$100.00 SERVICE; COKE \$184.00 GOODS; COMPANION LIFE \$125.00 SERVICE; DEPOSIT SLIPS \$278.85 GOODS; DOUBLE STAR \$339.00 SERVICE; E CORP \$9.95 SERVICE; EAGLE SALES \$1161.80 GOODS; EFTPS TAXES \$2258.17 SERVICE; ENNING PROPANE \$4976.00 GOODS; FINANCE OFFICER SCHOOL \$75.00 SERVICE; FNB \$478.98 GOODS; FISHER BEVERAGE \$2289.20 GOODS; LANDPHERE, GLORIA \$667.50 SERVICE; HAWKINS \$667.69 GOODS; HEARTLAND FEES \$1230.66 SERVICE; HR SCHOOL \$50.00 SERVICE; JOHNSON BROS \$4792.58 GOODS; MERCHANT FEE \$35.00 SERVICE; MICROMARKETING \$106.89 SERVICE; NEWELL HARDWARE \$174.66 GOODS; NEWMART \$61.67 GOODS; PAYROLL TAX \$2162.27 SERVICE; PETTY CASH \$54.18 GOODS; POSTMASTER \$192.00 GOODS; POWERPLAN \$59.03 GOODS; PSN FEES \$234.59 SERVICE; REPUBLIC BEVERAGE \$1810.85 GOODS; S&S ROADRUNNER \$1143.12 GOODS; MICKELSON, SAM \$33,600.00 GOODS; SD DEPT OF REVENUE \$3315.21 SERVICE; SD RETIREMENT \$1840.72 SERVICE; SERVALL \$201.55 GOODS; SEWER LOAN \$225.50 SERVICE; SOUTHERN GLAZERS \$1017.20 GOODS; STOP PAYMENT \$30.00 SERVICE; VERIZON \$91.05 SERVICE; VERMEER \$426.81 GOODS; VOSS \$116.36 GOODS; WATER LOAN \$225.50 SERVICE; WEALTH MANAGEMENT \$6810.08 WATER LOAN; WRCTC \$1005.96 SERVICE **TOTAL** \$107,718.53

**Oath of Office:** The Oath of Office was administered by Finance Officer Smith to Commissioner Olson and Commissioner Tennis.

**Department Heads:** Motion by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to keep the current appointment of department heads the same. All in favor, motion carried.

**Council President:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to appoint Commissioner Adams Council President. All in favor, motion carried.

**Council Vice President:** Motion made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Adams to appoint Commissioner Youngberg as Council Vice President. All in favor, motion carried.

**2023 Appointments as follows:**  
Mayor Wetz-LEPC Rep

Commissioner Adams-Public Safety & Council President  
Commissioner Olson- Utilities, Museum & Library  
Commissioner Tennis- Finance & Revenue  
Commissioner Youngberg- Public Works, Ambulance & Council Vice President

**Agenda request Marian Neumeyer (abandoned cars):** absent, died for lack of motion

**Agenda request All American Sales (sponsorship):** died for lack of motion

**Agenda request Tim Grosz (water/sewer update):** Tim Grosz from Brosz Engineering gave an update of the water/sewer project. A motion was made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Adams to approve the City of Newell to advertise for bids for the water/sewer project. All in favor, motion carried.

**Agenda request Collin Berry (Firearms Dealer License at 406 Jewell Ave.):** Motion was made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Olson to authorize Mayor Wetz to send a letter of support for Collin Berry, DBA Freedom Auctions, to obtain a Federal Firearms License for use at 406 Jewell Ave. All in favor, motion carried.

**Agenda request Ken Ballou:** Citizen voiced his concerns about the state of some properties along Girard.

**Discuss and/or motion on building permit for 112 7<sup>th</sup> St. (carport):** Motion by made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Adams to approve the building permit for 112 7<sup>th</sup> St. with the stipulation that it must be at least 10 ft. from the property line. All in favor, motion carried.

**Discuss and/or motion on building permit for 112 7<sup>th</sup> St. (roof extension on shed):** Motion was made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Olson to approve the building permit for 112 7<sup>th</sup> St. (roof extension for shed). All in favor, motion carried.

**Discuss and/or motion on building permit 112 7<sup>th</sup> St. (gazebo):** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Youngberg to approve the building permit for 112 7<sup>th</sup> St (gazebo). All in favor, motion carried.

**Discuss and/or motion on building permit for 112 7<sup>th</sup> St. (front porch remodel):** Motion was made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Olson to approve the building permit for 112 7<sup>th</sup> St. (front porch remodel). All in favor, motion carried.

**Discuss and/or motion on building permit for 210 3<sup>rd</sup> St. (foundation repair):** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to approve the building permit for 210 3<sup>rd</sup> St. (foundation repair). All in favor, motion carried.

**Discuss and/or motion on building permit for 218 Dartmouth Ave. (new roof, remodel):** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Tennis to approve the building permit for 218 Dartmouth Ave. (new roof/remodel). All in favor, motion carried.

**Discuss and/or motion on building permit for conditional use permit at 601 East 6<sup>th</sup> St.:** Motion made by Commissioner Olson, 2<sup>nd</sup> by Commissioner Adams to approve the building permit for conditional use permit at 601 East 6<sup>th</sup> St. All in favor, motion carried.

**Discuss and/or motion on water/sewer leak at 509 Elmira:** Motion was made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Olson to adjust the sewer portion of the water bill. All in favor, motion carried.

**Discuss and/or motion splash pad update:** Motion was made by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to approve a grand opening ceremony as soon as requirements made by the city are fulfilled. Commissioner Adams Aye, Commissioner Olson Nay, Commissioner Tennis Aye, Commissioner Youngberg Aye, motion carried.

**Citizen's Comments & Concerns:** none were heard

**Committee/ Dept Head reports:**

- A. Finance- Finance Officer Smith updated the council on Drinking Water Certificates for City Foreman Parker, Verl Tifft and the City of Newell.
- B. Sherriff's Dept.- written report & Deputy Fox
- C. Liquor Store- written report
- D. Library- written report
- E. Museum-none
- F. Fire Dept.- none
- G. Public Works- City Foreman Parker updated the council on irrigation, mosquito spraying, well repair, Game Fish & Parks and free dump weekend.
- H. Ambulance- written report & Commissioner Youngberg

**Motion to go into executive session to discuss legal issues:** Motion was made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Olson to go into executive session at 6:50 pm. Return to open session at 7:10pm.

**Commissioner concerns/comments:** Commissioner Olson wanted to acknowledge the hard work that Finance Officer Smith and Finance Clerk Wetz do at the office on a daily basis.

Motion was made by Commissioner Tennis, 2<sup>nd</sup> by Commissioner Olson to adjourn the meeting at 7:18 pm.

**Next Regular Commissioners Meeting June 14th, 2022, 5:00 pm.**  
**Published May , 2023**

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Kendahl Wetz, Finance Clerk

Published once at the total approximate cost of \$ \_\_\_\_\_

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Mayor Kenneth Wetz